

## NOTICE OF KEY AND NON KEY DECISIONS

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from Start/Valid/Date



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant\* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

\*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Patrick Adams on 01954 713408 or by e-mailing [Patrick.Adams@scambs.gov.uk](mailto:Patrick.Adams@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Bridget Smith  
Councillor Neil Gough  
Councillor John Batchelor  
Councillor Bill Handley  
Councillor Tumi Hawkins  
Councillor Peter McDonald  
Councillor Brian Milnes  
Councillor John Williams

Leader of the Council  
Deputy Leader, Strategic Planning & Transport and Transformation & Projects  
Housing  
Community Resilience and Health & Wellbeing  
Planning Policy and Delivery  
Business Recovery  
Environmental Services and Licensing  
Finance

**Key and non-key decisions expected to be made from 1 December 2021**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Investment Strategy  Key	To agree an updated strategy.	Cabinet	06 December 2021		Lead Cabinet member for Finance  Peter Maddock, Head of Finance	Report (publication expected 23 November 2021)
Empty Homes Strategy  Key	Approval of the draft Empty Homes Strategy to go out for wider consultation.	Cabinet	06 December 2021		Lead Cabinet member for Housing  Julie Fletcher, Head of Housing Strategy	Report (publication expected 26 November 2021)
Fees and Charges  Key		Cabinet	06 December 2021		Lead Cabinet member for Finance	Report (publication expected 26 November 2021)
Bids and Savings		Cabinet	06 December 2021		Lead Cabinet member for	Report (publication

Key					Finance	expected 26 November 2021)
HRA Asset Management Strategy 2021-2026  Key	Approval of the Strategy	Cabinet	10 January 2022		Lead Cabinet member for Housing  Peter Campbell, Head of Housing	Report (publication expected 30 December 2021)
North East Cambridge Area Action Plan: Proposed Submission (Regulation 19)  Key	To agree the North East Cambridge Area Action Plan.	Cabinet	10 January 2022		Lead Cabinet member for Planning  Julian Sykes, Principal Planning Policy Officer	Report (publication expected 2 January 2022)
Annual Equality Scheme Update and Progress Report  Non-Key	Review progress towards the equality objectives set out within the Council's Equality Scheme 2020-24.	Cabinet	10 January 2022		Deputy Leader  Kevin Ledger, Senior Policy and Performance Officer	Report (publication expected 30 December 2022)
Biodiversity Supplementary Planning Document	Adopt the SPD as written or propose new amendments.	Cabinet	02 February 2022		Lead Cabinet member for Planning	Report (publication expected 25 January 2022)

Key					John Cornell, Natural Environment Team Leader	
Authority Monitoring Report 2020-21  Non-Key	The Authority Monitoring Report (AMR) describes progress against the Local Development Scheme and monitors the impact of planning policies included in the development plan documents.	Cabinet	02 February 2022		Lead Cabinet member for Planning  Mark Deas, Senior Policy Planner	Report (publication expected 25 January 2022)
Ermine Street Housing - Review of the Business Plan  Non-Key	For Cabinet to consider and receive the report.	Cabinet	22 March 2022		Lead Cabinet member for Housing  Duncan Vessey, Head of Ermine Street Housing	Report (publication expected 14 March 2022)
Q3 Performance Report  Non-Key	This report forms the basis of our quarterly performance reporting activities.	Cabinet	22 March 2022		Deputy Leader  Kevin Ledger, Senior Policy and Performance Officer	Report (publication expected 14 March 2022)

